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| --- | --- |
| Text  Description automatically generated | compliance  Compliance Plan Checklist |

| Done? | Item | Items Needed to Complete | Who is responsible | Date of 1st attempt | Date of 2nd Attempt |
| --- | --- | --- | --- | --- | --- |
|  | Review contracts for documentation & medical necessity guidelines | Copy of all current contracts of funding sources that will be billed in 2021 |  |  |  |
|  | Review fee schedules for any changes in reimbursement or definition of the codes | Copy of all fee schedules from funding sources that will be billed in 2021 |  |  |  |
|  | Review payer portals for updates on Tele-Health requirements | Access to all payer portals |  |  |  |
|  | Review payer portals for specific guidance on billing in relation to COVID   * Patient cost share * Billing 99072 for PPE * Requirements for documentation | Access to all payer portals |  |  |  |
|  | Review contracts for updates in requirements for credentialing (RBT, BCBA, BCaBA, ST, OT, PT, etc.) | Copy of all current contracts of funding sources that will be billed in 2021 |  |  |  |
|  | Review A/R for any outstanding credits (especially for government payers) | Review A/R for any credits. |  |  |  |
|  | If your state requires EVV, review current regulations on requirements. | Access to payer portals for State Medicaid. |  |  |  |