|  |  |
| --- | --- |
| Text  Description automatically generated | complianceCompliance Plan Checklist |

| Done? | Item | Items Needed to Complete | Who is responsible | Date of 1st attempt | Date of 2nd Attempt |
| --- | --- | --- | --- | --- | --- |
|[ ]  Review contracts for documentation & medical necessity guidelines | Copy of all current contracts of funding sources that will be billed in 2021 |  |  |  |
|[ ]  Review fee schedules for any changes in reimbursement or definition of the codes | Copy of all fee schedules from funding sources that will be billed in 2021 |  |  |  |
|[ ]  Review payer portals for updates on Tele-Health requirements | Access to all payer portals |  |  |  |
|[ ]  Review payer portals for specific guidance on billing in relation to COVID* Patient cost share
* Billing 99072 for PPE
* Requirements for documentation
 | Access to all payer portals |  |  |  |
|[ ]  Review contracts for updates in requirements for credentialing (RBT, BCBA, BCaBA, ST, OT, PT, etc.) | Copy of all current contracts of funding sources that will be billed in 2021 |  |  |  |
|[ ]  Review A/R for any outstanding credits (especially for government payers) | Review A/R for any credits. |  |  |  |
|[ ]  If your state requires EVV, review current regulations on requirements. | Access to payer portals for State Medicaid. |  |  |  |